

DataBridge, Inc.

Moraware Inventory Reconciliation System MIRS User Guide

Version 1.0

Table of Contents

Table of Contents 2

Moraware Inventory Reconciliation System (MIRS) 3

Sign In 4

Set Up Inventory Reconciliation 5

 Set Up User Permissions 6

 Set Up Inventory Products 8

 Set Up Location Barcodes 9

Scan Inventory10

 Pre-Scanning Setup11

 Sync with Job Tracker 11

 Track Serial Numbers12

 Transfer to a Location 13



Moraware Inventory Reconciliation System (MIRS)



The Moraware Inventory Reconciliation System makes it easy for you to keep track of your inventory. Using the system you can:

- Print barcodes for every location and slab in your facility
- Scan the barcodes to check in new inventory
- Easily update your inventory when you sell or move slabs

The Moraware Inventory Reconciliation System saves time, effort, and manpower performing physical inventory.



Sign In

1. On your PC, tablet, or RS30 Mobile Computer, enter your MIRS URL.

The image shows a login interface for the MIRS Demo. At the top, the word "MIRS" is displayed in a large, stylized, metallic font. Below it, the text "MIRS Demo" is written in a smaller, brown font. The login area consists of two input fields: the first is labeled "Login" and the second is labeled "Password". Both labels are in a bold, black font. Below the input fields is a button labeled "Login" in a bold, black font. The entire interface is enclosed in a light blue border.

2. Enter your **User ID**.
3. Enter your **Password**.
4. Click **Login**.

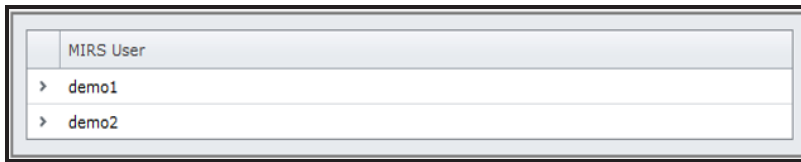
Set Up Inventory Reconciliation

1. After you sign in, the *Inventory Sheet* appears.
2. To set up MIRS, select **Configurations**.
3. Perform these tasks:
 - [Set Up User Permissions](#)
 - [Set Up Location Barcodes](#)
 - [Pre-Scanning Setup](#)

Inventory Management Reports Configurations Log Out													
Location: <input type="text"/> Barcode/Location: <input type="text"/> <input type="button" value="Insert"/> <input type="checkbox"/> Multi-Scan Option													
Edit	Delete	Barcode	Status	Scanned Location	JT Location	Unit	On Hand	On Order	Allocated	Available	Job	Notes	Slabsmith Usable Area
Edit	Delete	14525	On Hand, Available	Rack H	Rack H	Sq. Ft.	10.125	0	0	10.125			0
Edit	Delete	14526	On Hand, Available	Rack H	Rack H	Sq. Ft.	4.5833	0	0	4.5833			47.9433
Edit	Delete	14527	On Hand, Available	Rack H	Rack H	Sq. Ft.	50	0	0	50			
Edit	Delete	14524	On Hand, Available	Rack H	Rack H	Sq. Ft.	52	0	0	52			56.992
Edit	Delete	14523	On Hand, Available	Rack H	Rack A FIX	Sq. Ft.	50	0	0	50			63.0946
Edit	Delete	14522	On Hand, Available	Rack H	Rack G FIX	Sq. Ft.	50	0	0	50			60.4993
Edit	Delete	14521	On Hand, Available	Rack H	Rack A FIX	Sq. Ft.	50	0	0	50			0
Edit	Delete	14520	On Order	Rack H	Rack L FIX	Sq. Ft.	-11.7638	50	25	13.2362	Meg Whitlock (Active)		0
Edit	Delete	14519	On Hand, Available	Rack H	Rack H	Sq. Ft.	9.4722	0	0	9.4722			0
Edit	Delete	14518	On Hand, Available	Rack H	Rack H	Sq. Ft.	14.5833	0	0	14.5833			0
Edit	Delete	14517	On Hand, Available	Rack H	Rack H	Sq. Ft.	50	0	0	50			0
Edit	Delete	14516	On Hand, Available	Rack H	Rack H	Sq. Ft.	50	0	0	50			0
Edit	Delete	14515	On Hand, Available	Rack H	Rack H	Sq. Ft.	50	0	0	50			0

Set Up User Permissions

1. Select **Configurations** > **User Permissions**.



MIRS User
> demo1
> demo2

2. Click > to view the user permissions.

Menu Group	Permission	Enabled	Start on Page
Inventory Management	Pre-Scanning Setup	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inventory Management	Scan and Reconcile	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Inventory Management	Location Transfer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inventory Management	Serial Number Info	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inventory Management	Scan and Adjust	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reports	Inventory Comparison	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reports	Location Reconciliation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reports	Current Scan, Totals by Product	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Configurations	User Permissions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Configurations	Sync with Job Tracker	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Configurations	Inventory Products	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Configurations	Print Location Barcodes (8 1/2 x 11)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Configurations	Print Location Barcodes (4 x 2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save changes Cancel changes

3. Select each function you want the user to have permission to in the *Enabled* column.
4. Select which page you want the user to see first in the *Start on Page* column.

In the example, this user will see the *Scan and Reconcile* page first.

5. Click **Save changes**.

6. In the *Data Entry Functionality* section, select if you want the user to access any of these functions.

Data Entry Functionality

Permission ▼	Enabled ▼
Reconcile Locations (Scan and Reconcile page)	<input checked="" type="checkbox"/>
Complete Serial Number Activity (Serial Number Info page)	<input checked="" type="checkbox"/>
Save changes Cancel changes	

7. Click **Save changes**.

Set Up Inventory Products

1. Select **Configurations** > **User Permissions**.
2. Select the **Product Family** and **Product Line** that you want to appear in your reports.

Product Family:

Show All

Product line:

Show All

Clear

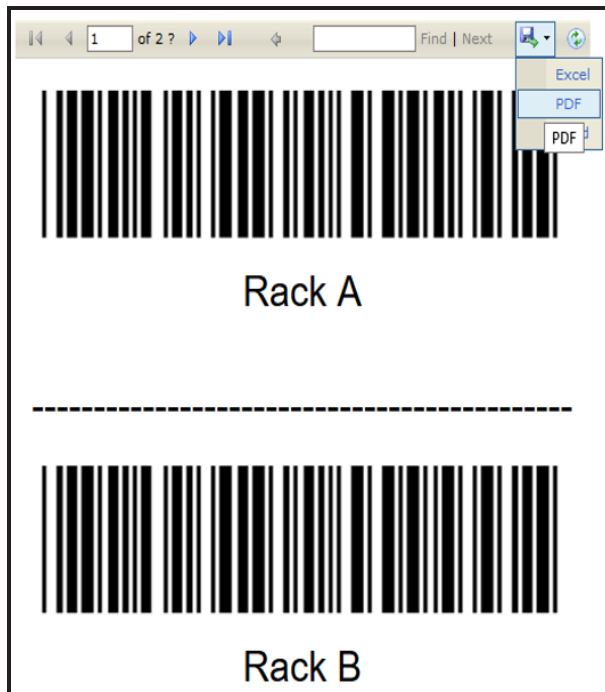
Save Changes

Product Family	Product Line	Product	Is Inventoried <input type="checkbox"/> Select/Deselect All
Countertop	Corian	Corian	<input checked="" type="checkbox"/>
Countertop	Granite	Granite	<input checked="" type="checkbox"/>
Countertop	Quartz	Cambria	<input checked="" type="checkbox"/>
Countertop	Quartz	Silestone	<input checked="" type="checkbox"/>

3. Click **Save Changes**.

Set Up Location Barcodes

1. Select **Configurations > Print Location Barcodes** for the size you want.
 - 8 ½ x 11: Printed on regular sheet of paper
 - 4 x 2: Printed on 4 x 2 barcode labels
 - 3 x 1: Printed on 3 x 1 barcode labels
2. The sheet appears showing all rack locations. Select **Export to PDF**, then save the file.



3. Print the sheet on your printer, then place each barcode on the appropriate rack.

Scan Inventory

1. Select **Inventory Management** > **Scan and Reconcile**.

Location:
Rack B ▾
Barcode/Location:
14426
Insert
☐ Multi-Scan Option

Rack B Summary
In Job Tracker: 56
Scanned: 0
Not Scanned: 56
Reconcile

Key

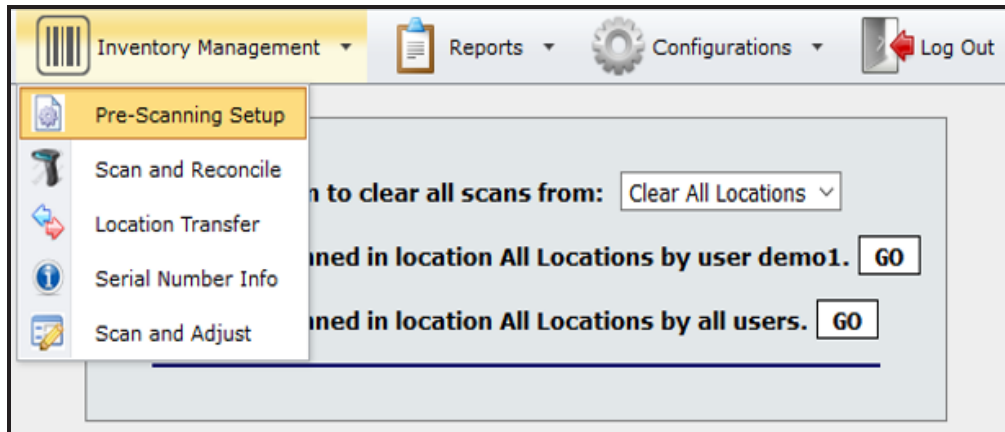
Status	Description
On Hand, Available	Item is On Hand and there is an available quantity.
On Hand, Allocated	Item is On Hand and has been allocated to a job.
On Order	Item is On Order and may need to be set to received in Job Tracker.
Completed	Item was scanned however Job Tracker indicates the item's fabrication has completed.
Not in Job Tracker	Item was scanned and the Serial Number does not exist in Job Tracker.

☐ Mobile ☒ Auto Correct Locations

2. Select a **Location** OR scan a rack location.
3. Scan all the slabs at that location.
4. If there are no discrepancies, this message appears: *Location is up to date*
If there is a discrepancy, click **Reconcile**.
5. Repeat this process (select/scan location, then scan all slabs in the location) until all inventory has been scanned. The Moraware Job Tracker is updated in real time.

Pre-Scanning Setup

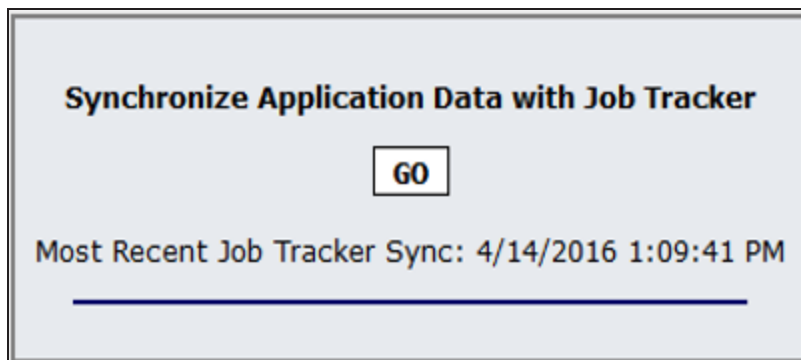
1. After completing your full physical inventory, select **Inventory Management > Pre-Scanning Setup**.



2. Select **Clear All Locations**.
3. Click **Go** to clear all locations for the current user or for all users. All scans and reports are cleared so you can start your next inventory reconciliation from scratch.

Sync with Job Tracker

1. You should sync to make sure that all your Job Tracker inventory is updated in MIRS.
2. After and , select **Configurations > Sync with Job Tracker**.



3. Click **Go**.

Track Serial Numbers

1. Select **Inventory Management** > **Serial Number Info**.

Serial Number Information
Barcode:

Barcode	Job Name	Job Created	Product Variant	Slabsmith Usable Area
14552	TEST JOB 10-15	10/15/2015	Granite Absolute Black 2CM	37.0816

Related Serial Numbers

No related serial numbers were found.

2. Scan the barcode.
3. Click **Search**.
4. When the slab status has been completed, click **Complete Serial Number Activity**. A message appears in Job Tracker that the activity for this serial number has been set to complete.

Transfer to a Location

1. Select **Inventory Management** > **Location Transfer**.

Transfer To Location:

OR

Barcode:

Serial Number	From Location	To Location	User	Date / Time
No data to display				

2. Scan the location barcode at the rack where you want to move the slab or select the location from the drop-down menu.
3. Scan the barcode for the slab you are moving.
4. Click **Transfer**.

Transfer To Location:

OR

Barcode:

Serial Number	From Location	To Location	User	Date / Time
14520	Rack F	Rack B	demo1	04/14/16 03:41:47
14520	Rack B	Rack F	demo1	04/14/16 03:40:25
14520	Rack B	Rack B	demo1	04/14/16 03:39:54

DataBridge, Inc.

Moraware Inventory Reconciliation System Label Guide

Version 1.0

Table of Contents

Table of Contents 2

Set Up Labels for MIRS 3

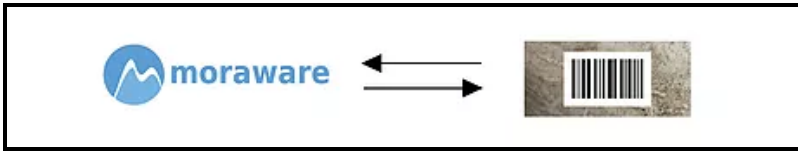
Create or Change a Label 4

Label Size 5

Add Data 6

Test the Label 9

Set Up Labels for MIRS



To get the most out of the Moraware Inventory Reconciliation System, set up your labels as follows:

1. [Create](#) (or change) a label.
2. Set the [label size](#).
3. [Add data](#) to the label.
4. [Test](#) the label.

Create or Change a Label

1. Select **Inventory** > **Edit Settings**.
2. Click **Label Printable Forms** (left hand column).
3. Click **New Printable Form** or select an existing label.

Label Form

Edit Form Info... Fields ▾

Form Template Name: Label Title

Click to add fields to the end of the form

*After you add fields,
you can drag and drop to reposition them*

Company Confidential

Label Size

1. Click **Edit Form Info**.

Edit Form

Form Template Name:

Page Width: " (1 inch = 25.4 mm)

Page Height: "

Margin Top: "

Margin Bottom: "

Margin Left: "

Margin Right: "

Label Width: "

Label Height: "

Rows per page:

Columns per page:

☐ Print rows then columns

☐ Draw Border

☐ Inactive

Styles - Cell Cell Label Value

Border: px

☐ Inner Border

Label Position: Width: %

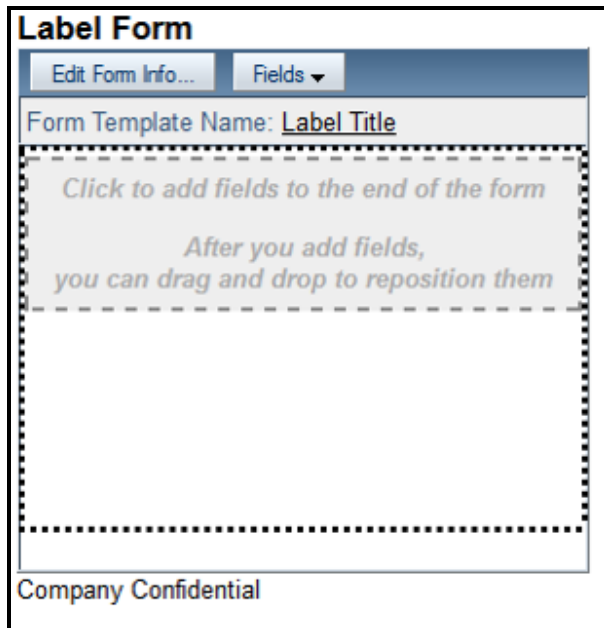
Alignment:

2. Set the dimensions of the form as needed.
3. Click **OK**.

Add Data

Add the information you want to the label.

1. Click **Fields**.



The screenshot shows a window titled "Label Form". At the top, there are two tabs: "Edit Form Info..." and "Fields", with "Fields" being the active tab. Below the tabs, it says "Form Template Name: Label Title". The main area of the form is a large rectangle with a dashed border. Inside this rectangle, there is a gray shaded area at the top with the text: "Click to add fields to the end of the form" and "After you add fields, you can drag and drop to reposition them". Below this gray area is a white space. At the bottom of the window, it says "Company Confidential".

2. Click the gray area or click **Add Form Field**.

Create New Form Fields

Data Type: Product Variant Info [Delete]
Name: Product Family [Select...]

Data Type: Barcode [Delete]
Field Separator: #
Barcode Width: inches
Barcode Height: inches
Barcode Text Location: Above

Fields:
☒ Field
☐ Item Id
☐ Total Units
☒ Serial Number

Add Field...
OK Cancel

3. Select a **Data Type**.
4. Select or change the Name, if desired.
5. Select the form of the data in the **Data Type** field.
6. To add more information to the same row, select the field in the list of **Fields**, then click **Add Field**.
The label appears as follows:

Label Form

Edit Form Info... Fields ▾

Form Template Name: Label Title

Product Family: Serial Number
Barcode

Click to add fields to the end of the form

Company Confidential

7. To add information to a new row, click [Click to add fields to the end of the form](#) or click [Add Form Field](#).

The data appears aligned to the left side, but it will be printed in the center.

Label Form

Edit Form Info... Fields ▾

Form Template Name: Label Title

Product Family: Serial Number
Barcode

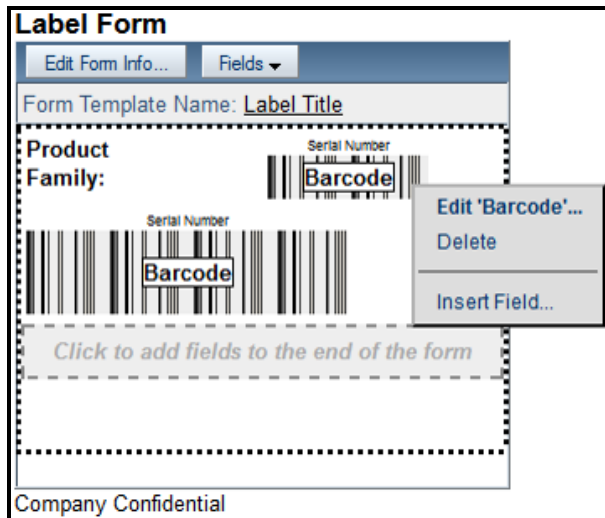
Barcode
Serial Number

Click to add fields to the end of the form

Company Confidential

8. Click [OK](#).

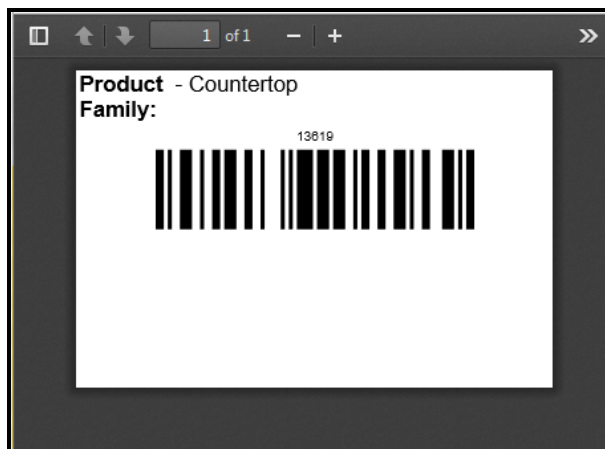
9. To make changes, click the field on the label, then select **Edit**, **Delete**, or **Insert another Field**.



10. Make adjustments as needed, then click **OK**.

Test the Label

1. After you create the label, print it.
2. Check the label over carefully.



3. Make as needed. Having the right information in an easily readable form helps you get the best out of the Moraware Inventory Reconciliation System.

DataBridge, Inc.

Moraware Inventory Reconciliation System RS30 Startup Guide

Version 1.0

Table of Contents

Table of Contents 2

Prepare the device 3

Configure the App 7

Set Up MIRS14

Prepare the device

1. Open the box and remove the RS30.



2. Slide right to unlock the back cover.



3. Remove the battery from the box and place it in the RS30.



4. Slide left to lock the back cover. Make sure the back is closed securely.



5. Charge the device.

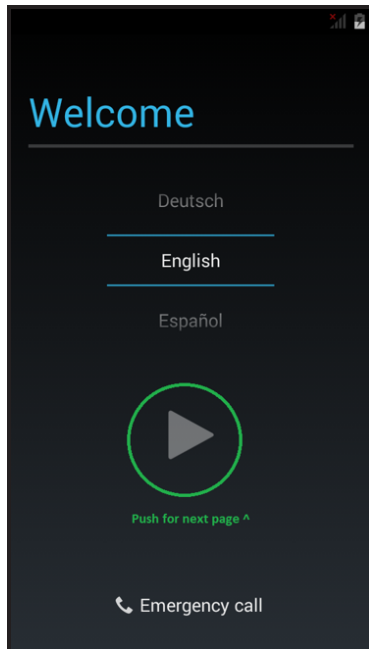


6. Put on the protective boot (if purchased).

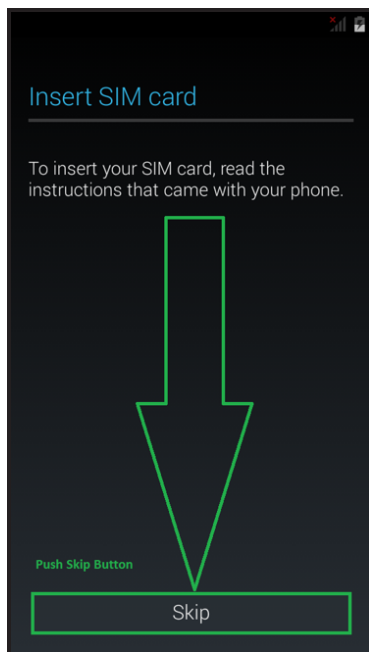


Configure the App

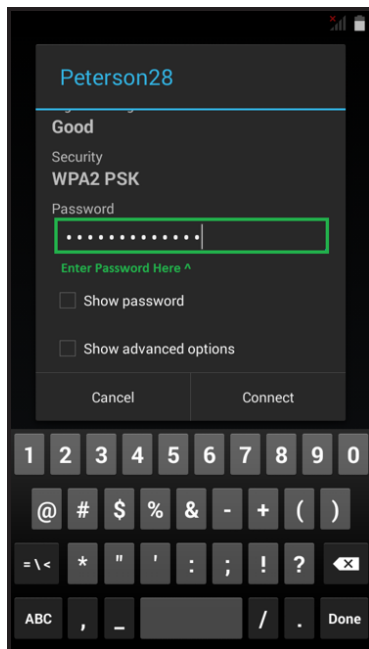
1. Turn on the device.
2. Select the language, then tap ►.



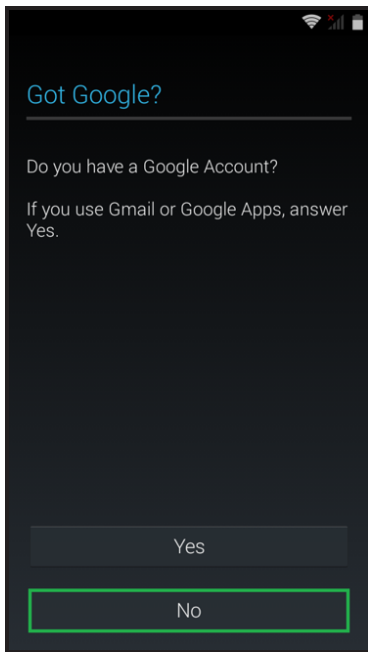
3. Tap **Skip**.



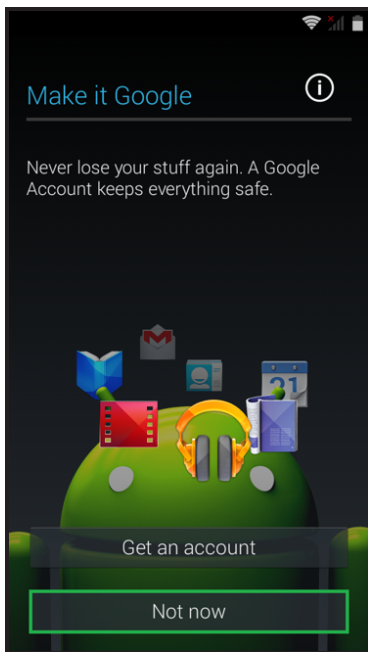
4. Choose your WiFi. Enter the WiFi Password, then tap **Connect**



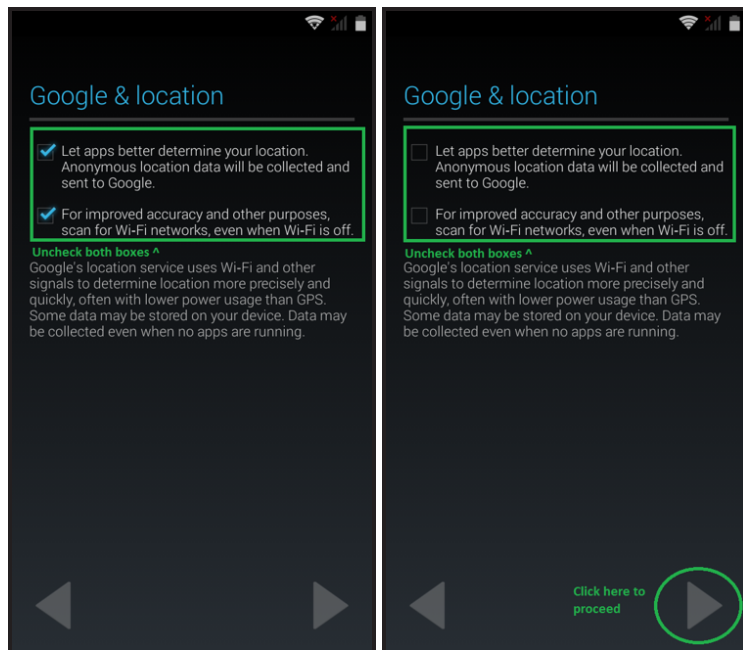
5. Tap **No**.



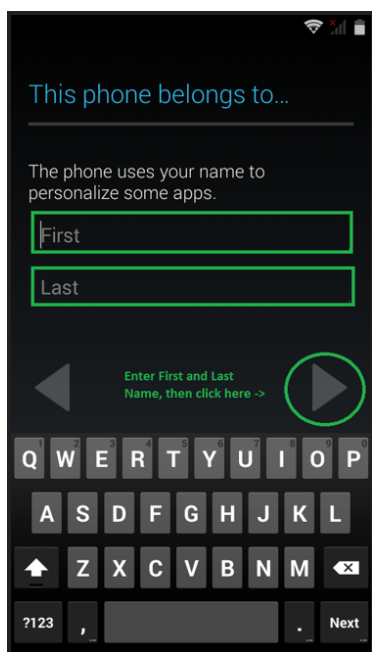
6. Tap **Not Now**.



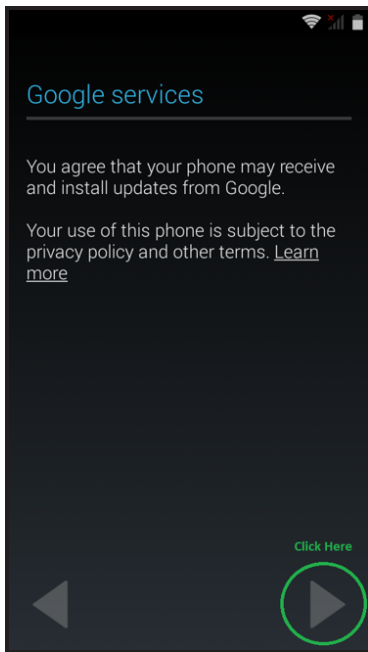
7. Clear both check marks, then tap ►.



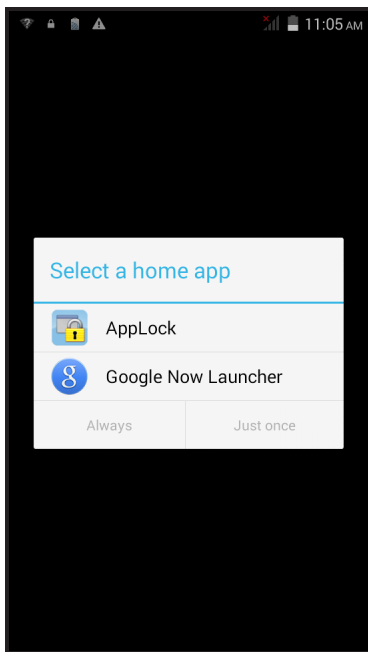
8. Enter your name, then tap ►.



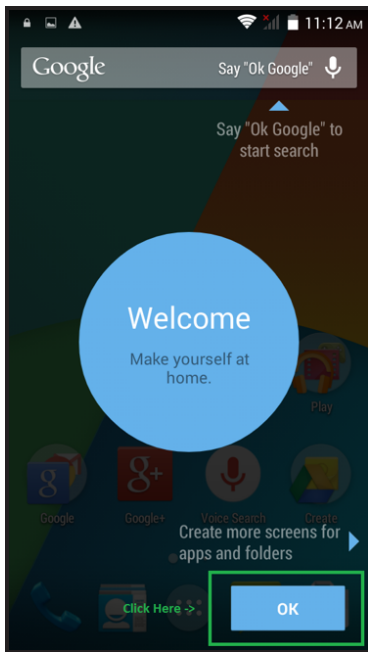
9. Tap ►.



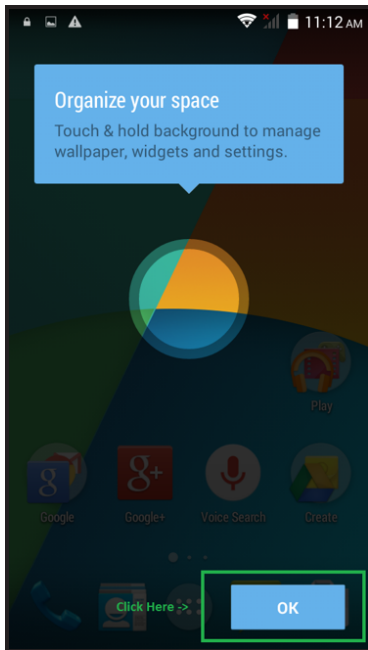
10. Select **Google Now Launcher**.



11. Tap **OK**.



12. Tap **OK**.



13. Tap the home button.



14. Press and hold the Chrome icon, then drag it to the home page.

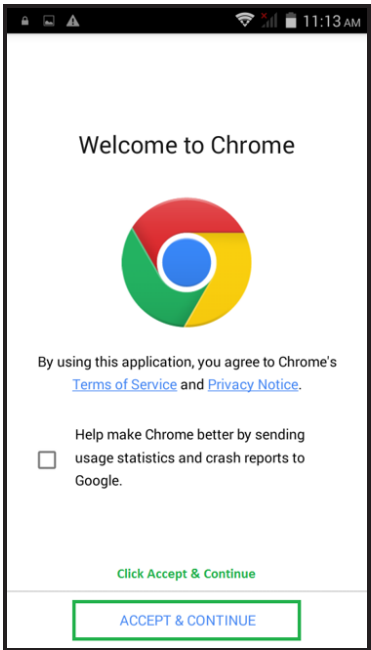


Set Up MIRS

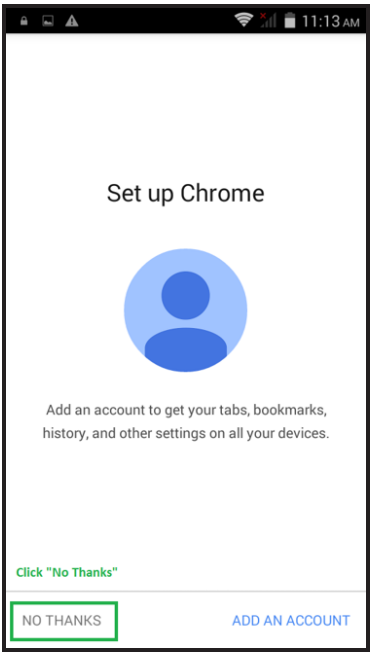
1. Tap the Chrome icon to open the browser.



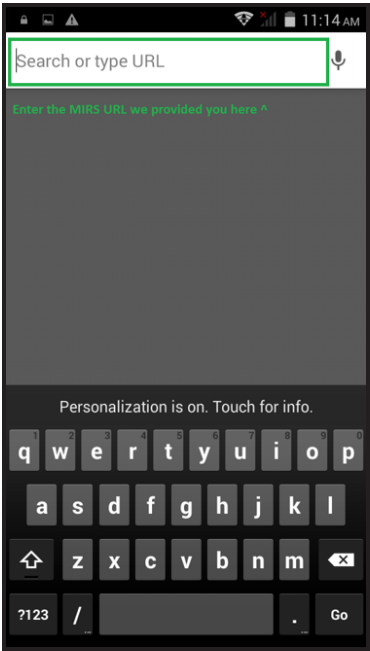
2. Tap **ACCEPT & CONTINUE**.



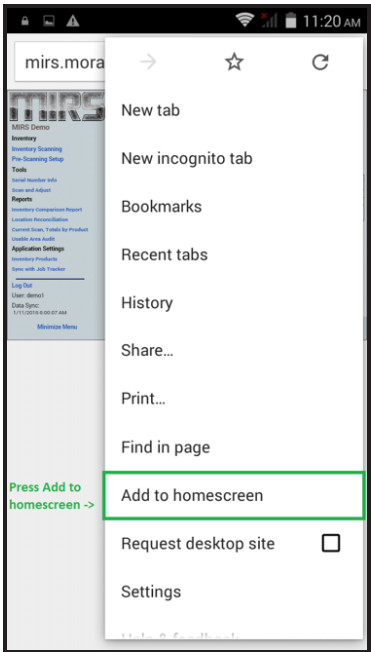
3. Tap **NO THANKS**.



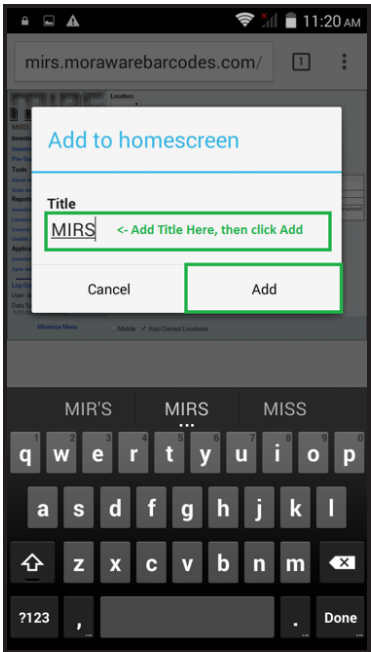
4. Enter the MIRS URL provided by DataBridge, Inc..



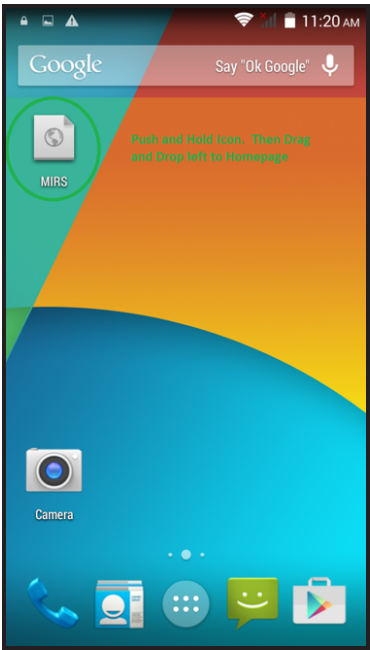
7. Tap **Add to homescreen**.



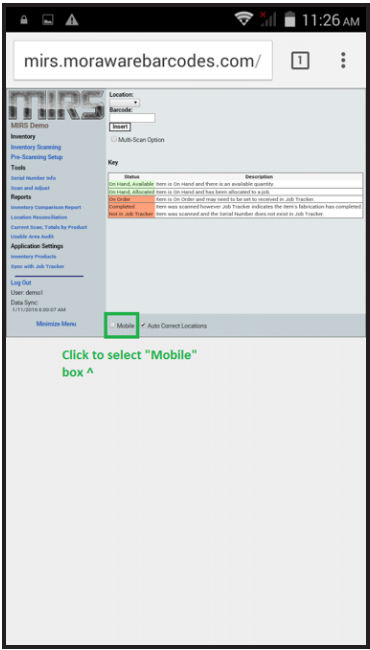
8. Type **MIRS**, then tap **Add**.



9. Press and hold the MIRS icon, then drag it to the home page.



10. Tap **Mobile**.



11. MIRS is now ready to be used on your RS30 mobile computer.